



'Europe for Citizens' Programme

Reference number

To be filled in by the Executive Agency

EUROPE FOR CITIZENS PROGRAMME



Action 1

TOWN TWINNING

MULTI-ANNUAL PROJECTS FOR NETWORKS OF TWINNED TOWNS

CLOSING DATE FOR SUBMISSION: 1 June 2008
(as per postmark)

Applications bearing a postmark after this date will not be considered.
Applications must be sent by post bearing the original signature of the legal representative
of the applicant organisation.

Applications sent by fax or e-mail will not be accepted.

Please fill in ALL the sections of this application
It is compulsory to attach in annex to the application form ALL the documents requested in the check list

Before completing this application form, please read carefully the Europe for Citizens 2007-2013 Programme Guide.

Name or title of your network/project
The Charter of European Rural Communities
<i>Date on which your network was founded: 15 juli 1991</i>
Correspondence language
<i>Please indicate in which language you would like to receive further correspondence related to your project.</i>
X English <input type="checkbox"/> German <input type="checkbox"/> French

Part I. Identification of the applicant organisation

Details of the applicant organisation

Full name	The municipality of Haaren (the Netherlands) for the Charter of European Rural Communities		
Street address	Mgr. Bekkersplein 2		
Postcode	5076 KR	City	Haaren
Region	Noord Brabant	Country	The Netherlands
Email	h.van.drunen@haaren.nl	Website	www.europeancharter.eu
Telephone	+31 411 627350	Telefax	+31 411 627298

Person authorised to commit the applicant (legal representative)

Family name	<i>Mr</i>	Ronnes	First name	Frans
Position/function	Mayor of Haaren / President of the Charter of European Rural Communities			

Profile of the applicant

Status: municipality, being a member of a network of twinned towns
 association or twinning committee representing a network of twinned towns

Please give a short description of your organisation (number of full-time staff, regular activities, objectives, affiliations, etc.) and your organisation's role within your network

1. The municipality of Haaren has 98 employees and has the objectives and activities of a normal Dutch community. One of the villages belonging to the municipality, Esch, is a member of the Charter of European Rural Communities. The mayor of Haaren is the president of the European Charter.

2. The Charter of European Rural Communities is a bond between 27 rural communities, one from each country of the EU. Every year delegations of the villages meet each other for a big network meeting, alternatively organised by one of the members. Those meetings are the basis of the network of all the member municipalities. From those network meetings contacts are made to do things together: European integration under the motto "people meet people". At all the meetings people stay in host families.

The Charter has a presidium of 7 members, chosen by the mayors in their meeting during the network meeting.

The coordination and daily control is done by the presidency of the Charter, the president and the vice president and their secretaries.

The Charter has no paid staff. Within the municipalities of the presidency there are some hours reserved for the Charter work. The rest is volunteers work.

Part II. Project identification and summary

Please consult the text of the Europe for Citizens 2007-2013 Programme Guide.

Ila Summary and objective of your project

Please give a short description of your project (approximately 10-15 lines). This summary should be completed in English, French or German, regardless of the language you use to complete the rest of this application.

The Charter stimulates its members to cooperate in projects / conferences and promotes bilateral exchanges and small meetings between the inhabitants of the Charter villages.

The young people of the member villages are explicitly involved in the activities.

At all the meetings people stay in host families

The multi annual project offers the opportunity to combine a lot of those activities in a program of 2 years:

In 2009 / 2010 2 big citizens meetings are the network meetings, also meant to develop the contacts, to exchange experiences, to coordinate matters and to make appointments

The theme for the conferences is: participating in local democracy. The start for this project was made in May 2008 during the big network meeting in Lefkara Cyprus, where the theme "participating in local democracy" was discussed with the mayors, the youth and other representatives. All Charter members participate in one of the 4 conferences, to discover and talk with each other about how the participating in local democracy is organised in the different member municipalities.

Besides that, the project has 3 workshops: 2 especially meant for the young people of the Charter (18-25 years). For the future of the Charter and Europe it is important to involve the young people.

During the workshops the young ones discuss that with each other and the results are discussed with the presidency and with the mayors during the big citizens meeting.

The third workshop is about the friends of Europe twinning committees. In several member communities, there is such a committee, working together with the municipality. The workshop is meant to learn from each other, to exchange experiences and to make appointments for the future.

The conference "elderly in movement" is about how elderly people in the different member village live, how is their accommodation, how are they filling their days, how do they get their income etc.

This big conference is meant to be the start of a new Charter-project in 2011: the way of life of older people in the different countries of the EU (people's well being).

IIb Duration of your project

Please indicate the total duration of the project ¹

The project starts : (date when the first costs incur)	01 / 01/ 2009	The project ends: (date when the last costs incur)	30/ 11 / 2010
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¹ Maximum 2 years (01/12/2008 – 30/11/2010)

IIc Focus of your project : indicate all thematic areas that apply

- X The future of the European Union and its basic values X Peoples' well being in Europe : employment, social cohesion and sustainable development
- X Active European Citizenship : participation and democracy in Europe The impact of EU policies in societies
- X Inter-cultural dialogue

Please explain why your network has chosen to focus on the thematic area(s) indicated? (maximum ½ page per thematic area)

1. By bringing the (young) people of all European Union Countries together in the workshops of the youth and by bringing people together in a workshop of "Friends of Europe Committees" we offer the citizens an opportunity to talk with each other about the future of the Charter and the future of Europe and the values. That contributes to a even more stronger and strategic Charter and the unity of Europe is encouraged, not imposed from above, but at the kitchen table, from people to people.
2. In 4 of the conferences, the theme is participation in local democracy. Citizens talk with each other about the way their local democracy is organised in the different countries and how there is a link from the local democracy to the national and European. They exchange experiences and can learn from each other
3. The Charter grows with the expansion of the European Union. The citizens meetings in 2009 en 2010 are the basis for the further intercultural dialogue between the inhabitants of the Charter communities. Solidarity is the starting point. The members get to know and enjoy each others cultures and customs and become friends. In those meetings contacts are made and / or reinforced. During all meetings the participants stay at host families. Appointments of groups and individuals to visit each other, to work together etc are a result of the citizens meetings.
4. The conference about how elderly people live in the different Charter communities is related tot the people's well being in Europe. From the conference, smaller meetings between Charter members will be organised in 2011, with the aim of getting a picture of how older people in the different countries live in Europe and what we can learn from each other

IIId Partners/Participants (add further rows as required)

Name of the partner association/municipality	Status	Country
1.Lassee	Municipality	Austria
2. Bièvre	Municipality/Friends of Europe twinning association	Belgium
3. Stary Poddvorov	Municipality	Czech Republic
4. Lefkara	Municipality	Cyprus

5. Holmegaard (Naestved)	Municipality/Friends of Europe twinning association	Denmark
6. Polva	Municipality	Estonia
7. Kannus	Municipality	Finland
8. Cissé	Municipality/ Friends of Europe twinning organisation	France
9. Hepstedt	Municipality/Friends of Europe twinning organisation	Germany
10. Kolindros	Municipality	Greece
11. Nagycenk	Municipality	Hungary
12. Cashel	Municipality	Ireland
13. Bucine	Municipality/Friends of Europe twinning organisation	Italy
14. Kandava	Municipality	Latvia
15. Zagare	Municipality	Lithuania
16. Troisvierges	Municipality	Luxemburg
17. Nadur	Municipality	Malta
18. Esch (Haaren)	Municipality/Friends of Europe twinning association	Netherlands
19. Strzyzow	Municipality	Poland
20. Samuel	Municipality	Portugal
21. Ibanesti	Municipality	Romania
22. Medzev	Municipality	Slovakia
23. Moravce	Municipality	Slovenia
24. New member: to decide in June 2008	Municipality	Spain

25. Ockelbo	Municipality	Sweden
26. Desborough	Friends of Europe twinning association	United Kingdom
27. to decide in 2008	Municipality	Bulgaria

Ile Details of your network activities (maximum ½ page)

Please give detail (with dates) of the activities of your network during at least the past 3 years

2006:

- February 1st – 3rd : meeting of the presidium of the Charter in Brussels with policymakers and members of the European Parliament.
- June 22nd – 26th : big meeting of delegations of all Charter members in Cissé (France). Theme child nursery.
- September 27th – 28th participation of Charter members in the forum of the European Committee and the DG Education and Culture about twinnings.
- November 30th – December 4th : workshop for Charter members in Nadur (Malta) about European grants. Participants: Sary Poddvorov (Czech Republic), Holmegaard (Denmark), Bucine (Italy), Esch (the Netherlands) and Ockelbo (Sweden).
- December 8th – December 11th: small meeting for Charter members in Kandava (Latvia). Participants: Polva (Estonia), Kannus (Finland), Zagare (Lithuania), Lasee (Austria), Ockelbo (Sweden), Esch (the Netherlands).
- in 2006: several bilateral meetings between two member communities of the Charter.
- there were also exchanges between schoolteachers and students (for example Denmark and France).
- and each year there are individual families or persons who visit their Charter friends of Europe.

2007:

- January 18th – 19th: visit of a delegation from Ockelbo (Sweden) to the entrepreneurs of Esch (Haaren – the Netherlands).
- Januari 23rd – 24th The president and secretary participate in a meeting in Brussels about thematic networking of twinned towns, organised by the DG Education and Culture.
- Februari 2nd – 3rd: small meeting in Bièvre (Belgium); presenting an informal Internet site of the Charter. Participants: the president of the Charter, Esch (Haaren – The Netherlands), Troisvierges (Luxemburg).
- February 15th – 19th : small meeting of Charter members in Falset (Spain). Participants: the president of the Charter, Lefkara (Cyprus), Samuel (Portugal), Bucine (Italy), Bièvre (Belgium).
- March 22nd – 26th: small meeting on Malta on the occasion of the 50th anniversary of the treaty of Rome. Artists of several members of the Charter exposed their work. Participants: Kandava (Latvia), Troisvierges (Luxemburg), (Lefkara (Cyprus), Medzev (Slovakia), Bucine (Italy), Lasee (Austria), Holmegaard (Denmark), the president of the Charter.
- May 25th – 28th : International football tournament in Haaren (the Netherlands) with participation of 6 Charter communities.
- June 6th – 10th: big meeting in Lasee (Austria) with participation of delegations from all Charter members. Theme: circulation economy environmental protection, soil conservation and renewable energy.
- November 8th – 12th: CAP conference on Malta. Participants: Kandava (Latvia), Esch (The Netherlands), Troisvierges (Luxemburg), Bucine (Italy) and the president of the Charter.
- November 15th – 18th : meeting of the youth of the Charter in Esch (Haaren – the Netherlands). Participants: Holmegaard (Denmark), Kandava (Latvia), Lefkara (Cyprus), Lasee (Austria), Bucine (Italy) and Esch (the Netherlands).
- December 7th – 9th: meeting of the presidium of the Charter in Troisvierges (Luxemburg).
- In 2007 several bilateral meetings and exchanges.
- There were also exchanges between schoolteachers and students (for example: Lithuania, Malta and Finland)
- And each year there are individual families or persons who visit their Charter friends of Europe

2008:

- February 25th : contribution to the village day in Haaren (the Netherlands) by a delegation of Lasee (Austria) and Holmegaard (Denmark).
- March 13th – 16th : small meeting in Kannus (Finland). Participants: Zagare (Lithuania), Strzyzow (Poland), Esch (the Netherlands), Hepstedt (Germany), Lefkara (Cyprus) and the president and secretary of the Charter.

- April 4th – 8th : small meeting in Samuel (Portugal). Participants: Lasee (Austria) and Polva (Estonia).
- April 11th – 14th : acquaintance with Ibanesti the Romanian member of the Charter. Participants: the president and vice president of the Charter and their secretaries.
- May 8th – 11th : visit of the entrepreneurs from Esch (Haaren, the Netherlands) to their colleagues in Ockelbo, Sweden.
- May 14th – 18th : big meeting in Lefkara on Cyprus of delegations of all Charter members. Theme: participating in local democracy.

To come:

- June 12th – 15th : meeting of the young people of the Charter in Bucine (Italy).
- September 18th – 21st : small meeting in Medzev (Slovakia).
- September 26th – 28th : small meeting in Bièvre (Belgium).

Part III Implementation of the project

IIIa Relevance of the project's activities (maximum 1 page)

Please explain the relevance of your project proposal and proposed activities to the objectives of the Europe for Citizens Programme, to the priority themes of the Europe for Citizens Programme, to the concept of this measure, and to the target group (s).

The Europe for Citizens program wants to give European citizens the opportunity to work together and to get to know each other, to exchange experiences and to become real European Citizens, with respect for each of the different cultures. The multi annual project offers the possibility to make the existing twinning more solid, sustainable and strong and gives the target group, the citizens of the communities of the Charter, more opportunities to be involved with each other.

The objectives of the Charter of European Rural Communities are based on bringing people of communities of all European Union Countries together. They get to know each other and each other's way of life. All the activities give the inhabitants of the Charter members literally and figuratively the opportunity to look across the border. Not only within the program, but also bilateral, individual and professional, because they have a lot of friendly contacts with their entire sister municipalities all over the EU. The Charter grows with the expansion of the European Union. Starting point is solidarity of all the members and getting to know and enjoy each others cultures and customs and become friends. For example: during the meetings with each other the Charter members always visit the church service of the host town, they always visit one of more schools and, very important, they stay at guest families.

The Charter this way wants to contribute, on its own scale, to the future of the EU and its values. The Charter more and more becomes a very strong network. The multi annual project offers the possibility to make the network even stronger and more structured.

The proposed activities are based on the objectives of the Charter and the objectives of the Europe for Citizens program.

- The citizens meetings in 2009 en 2010 are the basis for the further intercultural dialogue between the inhabitants of the Charter communities. The participants stay at host families. In that meeting contacts are made and / or reinforced. Appointments of groups and individuals to visit each other, to work together etc are often a result of the citizens meetings.

- In 4 of the conferences, the theme is participation in local democracy. Citizens from different EU countries talk with each other about the way the local democracy is organised in the different countries and how there is a link from the local democracy to the national and European. They exchange experiences and can learn from each other.

- By bringing the (young) people of all European Union Countries together in the workshops of the youth and in a workshop of "Friends of Europe Committees" we offer the citizens an opportunity to talk with each other about the future of the Charter and the future of Europe and its values. That contributes to a even more stronger and strategic Charter and the unity of Europe is encouraged, not imposed from above, but at the kitchen table, from people to people.

- The conference about how elderly people live in the different Charter communities is related tot the people's well being in Europe. From the conference, smaller meetings will be organised in 2011, with the aim of getting a picture of how older people in the different countries live in Europe and what we can learn from each other

IIIb Structure and content of the project action plan (methods and processes)

Please explain the methods chosen for addressing the theme(s) and for the management of the network, as well as the processes to be used to develop the existing twinning relationships.

The objective of the Charter of European Rural Communities is European integration under the motto, "People meet people". The Charter is a network, the instrument to offer the inhabitants of the connected communities the opportunity to look literally and figuratively across the borders. The network is used to promote the mutual understanding in all possible areas and meant to bring Europe closer to the citizens. This objective corresponds with the idea of active European citizenship and with the theme "the future of the EU". The intercultural dialogue is advanced by letting the participants stay in host families and in general by the activities organised for the municipalities of the Charter.

We have chosen to organise different activities. The citizens meetings (as in 2009 en 2010) are the basis for the further intercultural dialogue and making appointments of all kinds of activities between the inhabitants of the Charter communities (in- and outside the multi-annual program). This citizens meeting is alternately organised by one of the member communities. From each member community a delegation, consisting of a maximum of 10 persons, participates. The members themselves set up the delegations. At least 4 of the delegation should be young people.

During the year there are smaller meetings, with a theme. These conferences/workshops offer the opportunity for smaller groups to talk with each other about matters concerning the European Union. The fact that the groups are smaller makes it easier to inform each other, to discuss about a certain item more intensively and to make appointments.

The yearly big citizen meeting is the network meeting. In that meeting appointments are made about activities, themes, participation, organisation etc.

The president and vice-president of the Charter are the daily board of the Charter. They are assisted by their secretaries. At all meetings president or vice-president is always present with a secretary who makes a report that will be put on the Charter Internet site. Several times a year president and vice-president meet each other to talk about the developments of the Charter and its activities. Besides that they have frequently contact by telephone and e-mail.

So the yearly big citizens meeting and the daily board are the binding factors of all activities.

Besides that the Charter has a presidium of 7 members (including president and vice-president), chosen by the mayors in their meeting during the network meeting. The presidium has the task to control the daily board and to give feedback. Two or three times a year the presidium has a meeting.

The charter members have got used to communicate with each other and to organise things together. Every member has appointed a communication officer, who is responsible for the contacts between the charter and her or his community. The Internet site www.europeancharter.eu is used for contact, communication and to publish information. 6 times a year every member receives by e-mail a Charter newsletter, made by the president and his secretary.

The president is the coordinator of the Charter; his secretary is the central communication officer. The president and his secretary also manage the secretariat of the Charter. The vice president and his secretary are also charged with the finance of the Charter.

The multi annual project offers the possibility to make the existing Charter (twinning) more solid, sustainable and strong and gives the target group, the citizens of the communities of the Charter, more opportunities to be involved with each other.

IIIc Coherence and completeness of the action plan (management and co-ordination)

Explain how your project will be managed and how the proposed activities will be co-ordinated.

The project will be managed by the presidency of the Charter: daily matters by the president and the vice president and their secretaries. They will coordinate the activities and keep the members informed by means of a leaflet of the multi annual program, a Charter newsletter, the Internet site www.europeancharter.eu, e-mail and telephone calls. The president and vice-president meet each other several times a year. The local mayors of the municipality where the activity will take place coordinate, together with their communication officers, that activity, in consultation with the president and vice president. That's also why the president or vice-president will participate in all meetings. They both visit the big citizens (network) meeting.

The presidium has a meeting a few times a year to adjust the policy where necessary and to talk about the organisation of the Charter

During the annual network meeting there is a mayor's meeting of all member communities to confirm or reformulate the future policy of the Charter and to inform each other about projects.

The webmaster of the Internet site works from Esch (Haaren – the Netherlands). She is assisted by citizens from Holmegaard (Naestved Denmark), Samuel (Portugal), Lasee (Austria) and Nadur (Malta).

IIIId Expected impact of the action

Please explain what is expected to be the impact of the project upon:

- *your network of twinned towns*
 - *the participants involved in your project events*
- and how the impact of your project will be evaluated / measured.*

The impact on the network of the members will be an even more structural and strong network. It will stimulate the Charter members to cooperate in different projects, in bilateral exchanges and participate in small meetings and this way it will advance the European integration, not from "above" but from people to people, at the kitchen table.

The impact on the participants will be that they become more and more active European citizens, they will experience the different cultures in the citizens meetings and in the elderly project, they will learn from each other in the conferences about the local democracy and they will work at the future of the Charter and Europe in the workshops.

The presidency and also the presidium and the mayors meeting will be able to evaluate the project, by the number of participants at the different meetings. The president or vice-president can observe the developments by their participation at the small meetings and conferences. And a report will be made of each meeting.

IIle Visibility and follow-up

Please explain what measures will be taken to raise awareness about the project in the broader public and about the results at different political levels.

If you have foreseen concrete future action plans involving participating local and regional governments and their citizens please explain them.

Parts of the project are the conferences about local democracy. It is the intention to involve local and regional government in these conferences. Moreover Charter members always inform their local council about the work of the Charter and of course individual local councillors participate in the conferences, but also in the network meeting.

And the Charter municipalities are stimulated to keep contacts with their regional, national and European members of parliament. As written at Ile, there already have been several meetings in Brussels and there will be in the future.

Because the Charter of European Rural Communities is a bond between small municipalities from 27 European countries, the (local) press is always interested in making reports about the different meetings. There will be a press conference before every activity and the press is always informed about the meetings and activities.

And of course the Charter has its own means of communication: the newsletter, leaflets and the Internet site.

For the future, the Charter of European Rural Communities will again make an action plan for 2011 en 2012. In any case there will be several smaller conferences in 2011 en 2012 where Charter members talk more intense with each other about the way of life of elderly people in the different countries. This will be a follow up on the big conference about elderly people at the end of 2010. In 2011 the big citizens (network) meeting will be in spring in Cashel in Ireland and in 2012 the big citizens (network) meeting will be in spring in Kandava in Latvia. Also the youth of the Charter has pronounced during the recently kept meeting in Lefkara (Cyprus) that in the future they want to continue to talk with each other about items like way of life, environment, student exchanges, drugs and alcohol etc.

III f Products and Results

Provide details of the expected products arising from the planned workshops / conferences and citizens' meetings (reports, leaflets, brochures etc.)

There will be a report of every meeting. Approximately 6 times a year the members receive a newsletter. If there are special events, there will be leaflets and presentations.

*If a grant for **communication tools** is being requested please explain which of the eligible tools it is proposed to produce and their relevance to the overall project. For each individual communication tool describe how the tool will be produced, the anticipated content, the format and quantity to be produced, and how the tool(s) will be disseminated.*

- A DVD with information of all the Charter communities will be recorded and disseminated in a circulation of 1350 (27 X 50) among the citizens of the Charter communities. Intention is to let a group of young ones of the Charter make this DVD
- The Internet site www.europeancharter.eu will be enlarged and professionalized.
- There will be made a leaflet of the Charter program 2008 – 2010, in a circulation of 3000 that will be disseminated on the people of the member municipalities, so that they can make the choice to participate in the activities.
- The reports of the conferences of local democracy will be joined, that gives an overview of the manner the participation in local democracy in the different countries has been regulated.
- The experiences of the elderly conference will be reported and will be used to prepare a follow up about this item.

IIIg Please indicate if your organisation has already received a Community grant:

No

Yes, "Europe for Citizens"- specify reference of the most recent contract/decision: in May 2004 the big citizens meeting was organised in Esch (municipality of Haaren). The municipality received a grant of € 19.143,75

Yes, other – specify:

Yes, "Community Operating Grant" – specify the programme:

IIIh Project Action Plan : Timetable

(add further rows to the table as required)

Events number	Dates ²	Events ³	Venue	Organisations/Municipalities and participants			Theme or content of the event
				Names of the organisations/municipalities	Number of participants	Country	
1	February 6 th – 8 th 2009	Conference	Zagare Lithuania	Zagare, Kandava, Polva, Kannus, Ockelbo, Hepstedt, Strzyzow, Vice president and secretary	15 local 32 international	Lithuania, Latvia, Estonia, Finland, Sweden, Germany, Poland, Austria	Participation in local democracy
2	March 13 th – 15 th 2009	Workshop	Holmegaard (Naestved) Denmark	Holmegaard (Naestved), Lasse, Kandava, Esch (Haaren), Bucine, Lefkara, President and secretary	5 local 12 international	Denmark, Austria, Latvia, Italy Cyprus Netherlands,	Involvement of the youth at the Charter of European rural communities
3	June 11 th – 15 th 2009	Citizens meeting	Stary Poddvorov Czech Republic	Stary Podvorrov, Lasse, Bièvre, Lefkara, Holmegaard (Naestved), Polva, Kannus, Cissé, Hepstedt, Kolindros, Nagycenk, Cashel, Bucine, Kandava, Zagare, Troisvierges, Nadur, Esch (Haaren), Strzyzow, Samuel, Ibanesti, Medzev, Moravce, Spain, Ockelbo, Desborough, Bulgaria.	10 local 260 international	Czech Republic, Austria, Belgium, Bulgaria, Cyprus, Denmark, Estonia, Finland, France, Germany, Great Britain Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxemburg, Malta, the Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden.	Liveability in European rural communities.
4	September 25 th – 27 th 2009	Conference	Kolindros Greece	Kolindros, Esch, Bievre, Holmegaard (Naestved), Bulgaria, Lefkara, Ibanesti, Vice-president and secretary.	15 local 32 international	Greece, Netherlands, Belgium, Denmark, Bulgaria, Cyprus, Romania and Austria	Participation in local democracy
5	November 13 th – 15 th 2009	Workshop	Hepstedt Germany	Esch (Haaren), Cissé, Holmegaard (Naestved), Bucine, Desborough, Bièvre, Samuel, President and secretary	5 local 28 international	Germany, Portugal The Netherlands, France, Denmark, Italy, Great Britain	The organisation of the friends of Europe (twinning) committees

² no earlier than 01/12/2008 and no later than 30/11/2010

³ specify if its a workshop/conference/citizens' meeting or another event

						and Belgium	
6	February 5 th – 7 th 2010	Conference	Bucine Italy	Bucine, Cissé, Spain, Samuel, Troisvierges, Cashel, Nadur, President and secretary	15 local 32 international	Italy, France, Spain, Portugal, Luxemburg, Malta, Ireland, Netherlands	Participation in local democracy
7	June 9 th – 13 th 2010	Citizens meeting	Strzyzow Poland	Strzyzow, Lassee, Bièvre, Lefkara, Sary Podvorrov, Holmegaard (Naestved), Polva, Kannus, Cissé, Hepstedt, Kolindros, Nagycenk, Cashel, Bucine, Kandava, Zagare, Troisvierges, Nadur, Esch (Haaren), Samuel, Ibanesti, Medzev, Moravce, Falset, Ockelbo, Desborough, Bulgaria	10 local 260 international	Czech Republic, Austria, Belgium, Bulgaria, Cyprus, Denmark, Estonia, Finland, France, Germany, Great Britain Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxemburg, Malta, the Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden.	Liveability in European rural communities
8	September 24 th – 26 th 2010	Conference	Moravce Slovenia	Moravce, Nagycenk, Lassee, Sary Poddvorov Medzev, Desborough and president and secretary.	15 local 27 international	Slovenia, Hungary, Austria, Czech Republic, Slovakia, Great Britain, Netherlands	Participation in local democracy
9	October 29 th – 31 st 2010	Workshop	Kandava Latvia	Lassee, Holmegaard (Naestved), Kandava , Esch (Haaren), Bucine, Lefkara, Luxemburg, Nagycenk, vice president and secretary	5 local 16 international	Austria, Denmark, Latvia, the Netherlands, Italy, Cyprus, Luxemburg, Hungary	Involvement of the youth at the Charter of European rural communities
10	November 12 th – 14 th 2010	Conference	Lassee Austria	Lassee, Bièvre, Lefkara, Sary Podvorrov, Holmegaard (Naestved), Polva, Kannus, Cissé, Hepstedt, Kolindros, Nagycenk, Cashel, Bucine, Kandava, Zagare, Troisvierges, Nadur, Esch (Haaren), Strzyzow, Samuel, Ibanesti, Medzev, Moravce, Spain, Ockelbo, Desborough, Bulgaria, president and secretary	6 local 54 international	Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Great Britain Greece, Hungary, Ireland, Italy, Latvia, Lithuania,	Elderly in movement: how do elderly people live in the different member communities of the Charter.

						Luxemburg, Malta, the Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden.	
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IIIj Action Plan for other activities⁴ than citizens' meetings, experts workshops and conference : Timetable
(add further rows to the table as required)

Events number	Dates ⁵	Events	Venue	Organisations/Municipalities and participants			Theme or content of the event
				Names of the organisations/municipalities	Number of participants	Country	
1	January 16 th – 18 th 2009	Meeting of the presidium 3 days	Desborough Great Britain	Esch (Haaren), Lasse, Troisvierges, Cisse, Medzev, Desborough, Holmegaard (Naestved).	9	The Netherlands, Austria, Luxemburg, France, Slovakia, Great Britain, Denmark	adjust the Charter policy where necessary and talk about the organisation of the Charter
2	23 rd – 24 th March 2009	Meeting of the president and the vice president 2 days	Brussels Belgium	Esch (Haaren), Lasse.	4	The Netherlands, Austria	adjust the policy where necessary and talk about the organisation of the Charter
4	August 24 th -25 th 2009	Meeting of the president and the vice president 2 days	Brussels Belgium	Esch (Haaren), Lasse	4	The Netherlands, Austria	adjust the policy where necessary and talk about the organisation of the Charter
5	December 14 th – 15 th 2009	Meeting of the presidium 3 days	Haaren – Esch The Netherlands	Esch (Haaren), Lasse, Troisvierges, Cisse, Medzev, Desborough, Holmegaard (Naestved)	9	The Netherlands, Austria, Luxemburg, France, Slovakia, Great Britain, Denmark	adjust the policy where necessary and talk about the organisation of the Charter
	May 2010	Meeting of the	Brussels	Esch (Haaren), Lasse.	4	The Netherlands,	adjust the policy where

⁴ these actions are not eligible for funding

⁵ no earlier than 01/12/2008 and no later than 30/11/2010

6	17 th -18 th	president and the vice president 2 days	Belgium			Austria	necessary and talk about the organisation of the Charter
7	August 30 th – 31 st 2010	Meeting of the president and the vice-president 3 days	Brussels Belgium	Esch (Haaren), Lassee Austria	4	The Netherlands, Austria	adjust the policy where necessary and to talk about the organisation of the Charter
8	October 7 th – 10 th 2010	Meeting of the presidium	Medzev Slovakia	Haaren – Esch, Lassee , Troisvierges , Cisse, Medzev, Desborough, Naestved – Holmegaard	9	The Netherlands, Austria, Luxemburg, France, Slovakia, Great Britain, Denmark	adjust the policy where necessary and talk about the organisation of the Charter
9	During the whole year 2009 and 2010	Bilateral exchanges between Charter members	All Charter members			All countries of the EU	
10	During the whole year 2009 and 2010	Exchanges between students, entrepreneurs, professional groups and other citizens	All Charter members			All countries of the EU	
11	During the whole year 2009 and 2010	Visits of individuals to their friends in the sister municipalities	All Charter members			All countries of the EU	
12	During 2009 and 2010	Participation in projects initiated and organised by Charter municipalities	Charter members			All countries of the EU	

Part IV. Grant request and declaration by the Applicant

With this application I, the legal representative of the applicant, request a grant from the EAC Executive Agency, the amount of which is determined using the flat rate calculation, for implementing the project, which is the subject of this grant application.

I hereby certify that the information contained in this application under the Europe for Citizens 2007-2013 Programme Guide is true and accurate and I undertake to implement the project under my own responsibility.

I hereby certify that the Applicant is not in any of the situations referred to in section B "Exclusion criteria" of the Europe for Citizens 2007 – 2013 Programme Guide.

I hereby certify that the Applicant has not submitted other funding applications to the Agency or any other European institution, or received any other grants from the Agency or any other European institution, for the same activity.

I undertake to inform the Agency, if applicable, of any other funding by stating the amount(s) obtained and the identity of the co-financing organisation(s).

I hereby certify that my organisation has the necessary financial and operational capacity to carry out the event successfully.

I undertake to inform the Executive Agency in writing of all changes affecting the activities and/or budget as described in this form for prior approval.

With a view to auditing by the Agency, European Commission, or the Court of Auditors, I formally undertake to keep, during the entire lifetime of the project and for five years after its termination, the originals of the supporting documents concerning this action.

I undertake to publicise the fact that assistance has been received from the European Community.

In the event that my grant application is successful, I authorise the Agency to publish on its internet site or in any other appropriate medium:

- The name and address of the beneficiary of the Town Twinning grant;
- The subject of the grant;
- The amount awarded.

I hereby accept all of the conditions specified in the Europe for Citizens 2007-2013 Programme Guide and its annexes, including the general terms and conditions. I allow the Agency and European Commission to make available and to use all data provided in this form, for the purposes of managing the Town Twinning action. The data, on paper or electronically, will always be used respecting the privacy of individual persons.

Applicant organisation

Name Municipality of Haaren (the Netherlands) for the Charter of European Rural Communities

Legal representative

Name (in capital letters): FRANS RONNES
Function/position: Mayor of Haaren / President of the Charter of European Rural Communities

Place: Haaren

Signature:

Date: May 23th 2008

Checklist

For more information regarding the application documents please consult section C. Action 1 of the Europe for Citizens 2007-2013 Programme Guide.

All applicants must enclose with this application form:
<p>1. Official covering letter</p> <p>An official covering letter introducing the application, signed by the legal representative of the applicant. Twinning committees/associations must also enclose a letter from their municipality confirming that they are acting on behalf of the network.</p>
<p>2. Letter of commitment and Proofs of town twinning</p> <p>a) A letter of commitment signed by all project partners clearly demonstrating their willingness to actively participate in the submitted project.</p> <p>b) Official documents from each municipal administration stating the existence of the twinning arrangements; or a single document confirming the existence of twinning arrangements signed by all participating municipalities.</p> <p>Note: The letter of commitment and proofs of twinning may be combined in one document but only if it is signed by all of the municipalities participating in the project.</p>
<p>3. Financial identification form (bank details)</p> <p>To be signed by the applicant and to be either certified by the bank or accompanied by a copy of a bank statement. Remember to include the IBAN code.</p> <p>Available at: http://ec.europa.eu/budget/execution/ftiers_en.htm (please choose the appropriate form relating to the country of the applicant)</p>
<p>4. Legal entities form</p> <p>To be duly completed and signed by the applicant.</p> <p>Available at: http://ec.europa.eu/budget/execution/legal_entities_en.htm (please choose the appropriate form relating to the language and the legal status of the applicant)</p> <p>Important: For associations and twinning committees representing networks of twinned towns the legal entity form must be accompanied by an official document attesting to the establishment of the entity (articles of association, registration document indicating date and place of the registration), together with any related up-dates or changes.</p> <p>All applicants which have a VAT number must send an official VAT document with their legal entities form.</p>
<p>5. Financial Capacity form and Official annual accounts and balance sheet for last financial year for which the accounts have been closed: only applicable if the applicant is not a public body (municipality).</p>
<p>6. Budget sheets (the official budget sheets provided by the EACEA must be used)</p> <p>A budget sheet must be submitted for each individual proposed citizens' meeting and workshop / conference. If applicable a budget sheet must be submitted for proposed communication tools. A signed and dated summary budget sheet containing the total grant requested must also be submitted.</p>

Submission of the application

(the application must be sent with original signatures)

Applications should be sent by post to the following address:

Education, Audiovisual and Culture Executive Agency (EACEA)
Unit P7 Citizenship
Applications Multi-annual Projects for Networks of Twinned Towns
Avenue du Bourget, 1 (BOUR 00/13)
1140 Brussels
Belgium

**INCOMPLETE AND HAND-WRITTEN APPLICATION FORMS WILL NOT BE
ACCEPTED**